



Folkwang

Universität der Künste

Communications & Media
Director | Press Officer
Maiken-Ilke Gross

APPLICATION FOR FILM AND AUDIO RECORDING AND PHOTOGRAPHY PERMIT

in buildings or on the terrain of the Folkwang University of the Arts

- | | | |
|-------------------------------------------|-----------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> SANAA-Building | <input type="checkbox"/> Alte Abtei Essen-Werden Campus | <input type="checkbox"/> Duisburg Campus |
| <input type="checkbox"/> Folkwang Library | <input type="checkbox"/> Folkwang Theatre Centre | <input type="checkbox"/> Institute for Popular Music |
| <input type="checkbox"/> Quartier Nord | <input type="checkbox"/> Other: _____ | |

Name of Applicant: _____

(or Institution): _____

Address: _____

Phone Number | Email: _____

Requested Period:
(Date | Time Frame) _____

Number of Images taken
and Titles: _____

Purpose: _____

Comments: _____

Author & Issuer
for Publication: _____

Title: _____

Publishing House: _____

Print Volume: _____

Anticipated
Date of Publication: _____



Terms of Use (binding):

1. The photographic images/image templates have been approved for one-time release for the stated purpose only. Any additional publication will require separate approval.
2. A photography and filming permit will be granted on the basis of specific scheduling arrangements and following the submission of a concept of the planned publication.
3. Depending on availability, an employee of Folkwang University of the Arts will be entrusted with the supervision and support of the photography and filming on site. This person will act as a guide in terms of the local conditions of the motifs. In the interest of maintaining safety in the building, all instructions provided by the responsible employee must be complied with at all times.
4. The applicant/contractual partner shall be held liable for any damage in connection to or as a result of filming, whereby the contractual partner shall be solely responsible for the behaviour of his employees or agents. He shall not be held liable for any damage due to gross negligence or deliberately negligent behaviour of employees or agents of Folkwang University of the Arts. The contractual partner may be required to supply proof of sufficient third party liability insurance. Folkwang University of the Arts shall not accept liability for possible obstructions during filming due to construction measures or events. The contractual partner shall indemnify Folkwang University of the Arts against third party claims, which may be asserted in connection with filming activities.
5. Any circulation of the image material or the provision of reprinting rights to third parties shall require a separate agreement with Folkwang University of the Arts.
6. In terms of the utilisation of image templates, each image must be identified specifically with regards to its origin and copyright notice; the same shall apply for motion picture images. The following proof of origin and copyright notices are required:
 - a) Proof of origin: **Folkwang University of the Arts**
 - b) Image caption or film credits – depending on filming location/motif:
 - Folkwang University of the Arts, Zollverein World Heritage Campus, SANAA Building**
 - Folkwang University of the Arts, Zollverein World Heritage Campus, Quartier Nord**
 - Folkwang University of the Arts, Essen-Werden Campus, Alte Abtei**
 - Folkwang University of the Arts, Essen-Werden Campus, Folkwang Library**
 - Folkwang University of the Arts, Bochum Campus, Folkwang Theatre Centre**
 - Folkwang University of the Arts, Bochum Campus, Institute for Popular Music**
 - Folkwang University of the Arts, Duisburg Campus**
7. Two complete samples shall be submitted to Folkwang University of the Arts free of charge and without prior request.



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I have read and understood the terms of use. I recognise these terms as legally binding.

—
City/ Date: _____ Signature: _____

Permit issued by:

—
City/ Date: _____ Signature: _____

Please email this completed form to presse@folkwang-uni.de
or send it by fax to +49 (0) 201_4903-305.