
Creating Your nkoda Account

Initially, you will have to create an individual nkoda account via your Institution by authenticating your email address. Each user will be given a unique, one-time link that has been set up for each member.

Using your personal account-creation link, set up your institutional access to nkoda via the following **steps**:

1. Enter your Institutional email and click “Get Started.”
2. Create a username and password for your account. It's very important that you select the "Sign Up via Email" option, not the Facebook or Google option; you **MUST** use your Institutional email address. Please note that your password must be at least 6 characters long and contain an uppercase character, a digit, and a non-alphanumeric character.
3. Click “Next”; at this point, your account has been created.
4. Download the nkoda app on your own personal device(s); use the relevant App Store links below to download the app:
 - For [Windows 10](#)
 - For [iOS](#)
 - For [Mac OS](#)
 - For [Android](#)
5. Once your download is complete, log in to the app (click “Log In/Restore”, then “Or log in via email”), using your institutional nkoda account (i.e., the credentials you created).
6. Upon logging in to the app, a window asking “Continue as a member of the Folkwang University of the Arts?” will appear. Click “Yes.”

N.B. When you view your first score, you'll be asked to verify your phone number for security reasons. **Please note that we will not use your phone number for any other purpose.**